

28 March 2018

TO: PARENTS/CARERS OF 9CMC

Dear Parent/Carer

I am writing to formally update you on a change within your son/daughter's tutor group in that Ms Croll is unfortunately leaving at the end of the term and Mrs Chilton, will be taking over the vital role of tutor. The form will remain 9CMC.

I am fully confident that Mrs Chilton will continue to provide the excellent pastoral care, guidance and support that tutees have enjoyed with Ms Croll.

Yours sincerely



Mrs H D Breakspear
Senior Assistant Headteacher : KS3