

7<sup>th</sup> September 2018

Dear Parent/Carer

## Re: Lunchtime Arrangements for Year 11 Students

I write to inform you that Year 11 students are afforded the privilege of a lunch pass. If students choose, this gives them the option of going off site to visit local shops or, indeed, go home to have their lunch. We would draw your attention to the following points;

- when a student leaves the Academy site they become the responsibility of their parents;
- if your child possesses a lunch pass, they are free to leave and return to the site as they wish during the lunch break. Therefore it is important that you talk to him/her about where and with whom they are spending their lunchtime as we will not be aware of this;
- students who leave the Academy site at lunchtime do so at their own risk, we do talk to students about this and ask parents to do the same at home.

We fully expect that all students will see this as a privilege and respond responsively and appropriately. Should the behaviour of any student fall short of our expectations whilst they are out at lunchtime, this privilege will be withdrawn.

Form Tutors will give students their lunch passes on Monday 10<sup>th</sup> September and they will be able to use them from Tuesday 11<sup>th</sup> September.

Should you have any further questions or queries, please do not hesitate to contact me at the Academy. If you would prefer for your child not to have a lunch pass please notify Mrs Stockwell in Key Stage 4 as soon as possible.

Yours sincerely



**Mrs S Hills**  
Head of Year 11